

Complete this form and email to the Corresponding Secretary or affix to piece upon delivery of item. Please fill out one form for every item. Not all fields will be relevant to all items, fill out as appropriate. **Information in bold is required for every entry.** Email images of items to [corsecretary@viriniaglassguild.org](mailto:corsecretary@viriniaglassguild.org).

"Buy It now" Price is the price at which a bidder can end the auction and take your item immediately. The BIN price is usually just under the value of the item, but you decide. The minimum bid will be the first bid placed, but if nobody else bids, that is what your item will sell for. The Auction proceeds will be split 40% Artist, 40% VGG, and 20% CHTAC. Price accordingly.

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# Virginia Glass Guild

## Silent Auction Item Form

Donator's Name \_\_\_\_\_ Artist Name \_\_\_\_\_

Item Name \_\_\_\_\_

Value \_\_\_\_\_ "Buy It Now" Price \_\_\_\_\_

Minimum bid \_\_\_\_\_ Minimum Bid Increments \_\_\_\_\_

Item Medium/Discription \_\_\_\_\_

Notes/Instructions \_\_\_\_\_

I would like to donate my portion of the proceeds to the VGG

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